



GLOW Region Solid Waste Management Committee

Genesee County
3837 West Mair
Batavia, NY 14020-9404

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GLOW Region Solid Waste Management Committee
Genesee County Building 2, Large Conference Room, Batavia, NY

January 27, 2023
10:00 AM

Members Present: Felipe Oltramari, Daniel Pangrazio, Michael Falk, Donald Wester, Catherine VanHorne, James Bragg

Others Present: Margaret C. Grayson, Recycling Administrator; Luann Meyer, Barton & Loguidice; Mackenzie Osypian, NYSDEC; Brett Frank, City of Batavia

Mr. Pangrazio called the meeting to order at 10:02 a.m. He asked those present to introduce themselves. Ms. Grayson asked for confirmation of the 2023 representatives from each county. All three (3) counties confirmed that their 2022 members will continue to serve in 2023

I. Minutes: Mr. Pangrazio asked for a motion to approve the December 2, 2022 minutes. **Mr. Falk moved to approve the minutes of December 2, 2022, seconded by Mr. Wester and carried.** (5 ayes, 0 nays).

II. Treasurer's Report: Ms. Grayson reviewed the November 2022 billing summary. The total of the November invoices was \$13,389.09. Most were normal office expenses, salary and fringe benefits. At the end of November GLOW had expended \$127,364, representing 78.43% of the budget. Ms. Grayson told members that there was a misunderstanding with the Genesee County Treasurer's office and grant reimbursements received in March, November and December, totaling \$54,425.20 were not recorded. The revised December tracking sheets correct this mistake. The total of the December invoices was \$15,829.24. Other than normal office expenses and salary and fringe benefits there was advertising for the GLOW/NY Recycles program and three quarters of the year (\$5,608.00) for retirement. At the end of December GLOW had expended \$143,194, representing 88.18% of the 2022 budget. Ms. Grayson noted that the Treasurer's office the fund balance to be \$301,588. Mr. Pangrazio asked for a motion to accept the Treasurer's report. **Mr. Wester moved to approve the report, seconded by Mr. Bragg and carried.** (5 ayes, 0 nays).

III. Requesting County Contributions: Ms. Grayson explained that the contributions are based on population and the percentages and amounts are stipulated in GLOW's Intermunicipal Cooperation Agreement (IMA), the latest version of which was passed in the spring of 2021 for the calendar years of 2022 and 2023. The individual contributions were adjusted some years ago using 2010 U.S. Census figures. The contributions haven't changed since that adjustment. Genesee contributes \$25,805, Livingston \$28,088 and Wyoming \$18,107. **Mr. Falk moved to submit the invoices requesting the County contributions to the respective counties, seconded by Mr. Oltramari and carried.** (5 ayes, 0 nays). Ms. Grayson handed out the invoices to the respective counties.

IV. Local Solid Waste Management Plan (LSWMP): a) Resolution No. 23-01 Approval of Consultant and Expenditure: Ms. Grayson reminded members that she has been trying to write the Plan for a number of years and has not been able to produce a Plan acceptable to DEC. As directed by the Committee at two meetings (one before the latest DEC comments and the second after the comments were received) she contacted Ms. Meyer at Barton and Loguidice

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and asked for a proposal to finish it in a form acceptable to DEC. The proposal was emailed to members before the meeting. She noted that Mr. Oltamari felt the work had to be awarded through the Request for Proposal (RFP) process. Ms. Grayson contacted Chet Kaleta, the Genesee County Purchasing Director, clarified the problem and provided some additional information. He checked with Mr. Wujcik, the Genesee County attorney, who approved acceptance of the Barton & Loguidice contract. Ms. Meyers addressed the Committee, providing some background on Plans they have done for other counties and briefly telling what the firm would do for GLOW. Under the contract the cost is not to exceed \$15,000.00. **b) Budget Amendment: Mr. Wester moved to Authorize the Chairman to sign a contract with Barton and Loguidice of Rochester, NY for Services Related to the Completion of GLOW's Local Solid Waste Management Plan (LSWMP), seconded by Mr. Bragg and carried.** (5 ayes, 0 nays) Ms. Grayson explained that a budget amendment was needed so that money from GLOW's fund balance could be transferred to the 2023 budget. **Mr. Falk moved to transfer \$15,000.00 from GLOW's fund balance to the budget, seconded by Mr. Wester and carried.** (5 ayes, 0 nays) Mr. Oltramari will make the arrangements with the Treasurer's office.

V. a) 2023 Household Hazardous Waste Collection Program – a. Resolution No. 23-02 Request for Proposals. Ms. Grayson reminded members that the contract for the 2022 contract was the second of two extensions GLOW had for the previous vendor, Environmental Enterprises, Inc. so a new RFP had to be issues. She worked with Chet Kaleta, Genesee County Director of Purchasing. Some changes and updates were made but it is basically what GLOW has been using. The award would be for the 2023 program in Livingston County. With two (2) one year extension options, for 2024 in Wyoming County and 2025 in Genesee County. Ms. Grayson also explained that there is revised clause related to the Paint Stewardship Law that is now in effect. **Mr. Wester moved to pass Resolution 23-02 Issuing a Request for Proposals for the Collection, Transportation and Disposal of Unwanted and/or Unusable Household Hazardous Waste for the 2023 Household Hazardous Waste Collection. Seconded by Mr. Falk and carried.** (5 ayes, 0 nays) **b) Solid waste, tires, fire extinguishers:** Ms. Grayson noted that once the hazardous waste contract is awarded and she knows what day the contractor and is available she will ask for permission to use the area around the Fire Training Center at Livingston County's Hampton Corners Complex. A. She will send also send letters asking for pricing for tires and a roll off. She has already contacted Churchville Fire Equipment and confirmed that they will pick up any fire extinguishers for \$5.00 each as they have in recent years. The director of Livingston County Emergency Management Services (EMS) will be contacted to see if they want to take any that they can use for training before Churchville Fire comes.

VI. 2023 GLOW Electronics Collection: Ms. Grayson told members that she has once again been in touch with electronics recyclers and DEC trying to clear up confusion on whether or not it is possible for GLOW to hold a collection. She had a conference call with DEC Staff in Albany and was told that the recyclers would have to do it for free and was reminded that it is a producer responsibility law and collections are funded by the manufacturers. From the recyclers standpoint she is being told that if they feel they can collect enough they will do it. Ms. Grayson said she has letters ready to go out to them but will wait until we have a definite date for the household hazardous waste collection so that a possible electronics collection can be scheduled a week or 2 after that.

VII. Updates: a) Paint Collection: Ms. Grayson said that arrangements are in place to hold a collection of paint products covered under the State Paint Stewardship Law that went into effect on May 1, 2022. It will be at the Town of Pavilion town office/highway facility on June 10, from 9:00 a.m. to 1:00 p.m. She and Charlie Porter from Green Sheen Paint will meet with Rob LaPoint, Pavilion Supervisor, to tour the site and go over how it will work. She'll be getting graphics for a set of penny saver ads and flyers that will be distributed to the usual outlets, towns, etc. Notification postcards will also be sent out. All printed materials will stress that this is for paint only and is not the household hazardous waste collection that GLOW does in September. She asked Mr. Oltramari if he would make arrangements with Chris Scheiner to set up the EventBrite online system. She plans to start taking appointments at the end of April or the beginning of May. **b) Grants-**Ms. Grayson told members that all of the grant reimbursements have been received. She said she will be mailing the 2022 Municipal Waste Reduction and Reuse (MWRR) grant reimbursement request as soon as a few more checks have cleared. The application/reimbursement request for the 2022 Household Hazardous

Waste Collection Program is almost complete and will be submitted in the next week or so. **C) GLOW/NY Recycles Program**-Ms. Grayson told members that there was no response by the schools to this program

VIII. County Updates: **Genesee County** – Nothing to report **Livingston County**- Mr. Wester reported that the Town of Livonia is once again contributing to the CLEAN Center. Unfortunately it looks like they will have to increase their rates to keep the Center solvent. Mr. Falk mentioned that as of March 3rd the Shanks family will no longer be involved with their former company, Shanks Enterprises, which they sold to Casella at the end of last year. Ms. Grayson said that she was told by one of the Shanks that a state law had been passed that prohibits a transfer station from being closer than 1,000 feet of a residents. It was noted that the bill had not been passed. There was some discussion on this. **Wyoming County** – Mr. Bragg said that they are having problems with the theft of the garbage and recycling totes. He also mentioned some of the issues they have had with damage to the totes and other issues with the program.

IX. Other Business: **a) New carpet recycling law:** Ms. Grayson told members that a new state carpet recycling law had been passed and signed by the Governor. It will require that producers to provide one (1) drop off location for every 30,000 people, submit plans for education and outreach, report tonnages recovered, etc. **b) Member appointments:** Ms. Grayson asked if there were any changes to the GLOW Committee for any of the Counties. There were none. **c) Approval to purchase recycled content pens:** Ms. Grayson said there are approximately 130 pens left and asked if she could order 500 more. The cost would be \$630.00. The consensus was to go ahead and order them. **d) Approval to order 2-pocket folders:** Ms. Grayson asked for permission to purchase a rerun of the 2 pocket folders that GLOW uses for the packets that are sent to resident that respond to the compost advertisement that will be run in early May. She verified that the cost will be the same as was quoted in November, \$2,145 (with shipping) for 500. Mr. Falk mentioned that he is on the board of the Genesee Finger Lakes Regional Planning Council and said he understood that they had some that they were trying to get rid of. He suggested contacting Rich Sutherland to see if what they have will work. The consensus was to do that and if what they have won't work to go ahead and order 500 from ABS of Batavia. **e) Staff retirement:** Ms. Grayson told members that she is retiring after 26 years with GLOW. She is willing to stay until the end of June and later if need be. She noted that she is willing to help train here successor as long as she is a GLOW/Genesee County employee. That being the case if her replacement has questions after she leaves she would be more than happy to help. She would also be happy to volunteer at the household hazardous waste collection. If by chance the Committee doesn't want her to train the new person she prefers that no one contact her after she leaves. There was some discussion on this. Members agreed to have Ms. Grayson train the new person. **Mr. Falk made a motion to have Genesee County post the position, seconded by Mr. Wester and carried.** (5 ayes, 0 nays) Ms. Grayson noted that it would also be a good idea to post it on the NYSAR3 (New York State Association for Reduction, Reuse and Recycling) list serve.

X. Next Meeting – The next scheduled meeting is on Friday, March 24, 2023 at the Town of Caledonia offices, located at 3109 Main St. Caledonia, NY at 10:00 a.m.

XI. Adjournment: **Mr. Wester made a motion to adjourn the meeting at 11:15 a.m., seconded by Mr. Falk and carried.** (5 ayes, 0 nays).

Respectfully Submitted,



Felipe Oltramari
Secretary/Treasurer